

ADDITIONAL DOCUMENT – 2

(Notarization REQUIRED but High Commission’s Attestation NOT REQUIRED)

**AUTHORITY LETTER FOR REPRESENTATIVE / HR COMPANY
FOR PAKISTAN HIGH COMMISSION, KL, MALAYSIA**

**The High Commission for Islamic Republic of Pakistan,
132, Jalan Ampang, 50450,
Kuala Lumpur, Malaysia.**

Attention :

Attache (Community Welfare & Labour Affairs)

**SUBJECT: APPLICATION FOR THE ENDORSEMENT / ATTESTATION OF LEGAL
DOCUMENTS TO RECRUIT WORKERS FROM PAKISTAN.**

AUTHORITY LETTER

Respected Sir,

I, Mr. / Ms. (mention name of the MD of the Employer organization), Managing Director, xyz Sdn Bhd (mention the name of the Employer organization), (mention complete address), on behalf of the management of the company, do hereby nominate and appoint Mr.(mention name of the company Director / H R Manager / any responsible Malaysian employee / other authorized Malaysian representative of the company), bearing Malaysian IC no. (mention IC no.), as our authorized representative to submit our documents in the High Commission for Pakistan for endorsement / attestation.

2. The company takes full responsibility of its above named representative, with regard to his / her interaction with the High Commission, and also owns all the documents submitted by him / her in the High Commission with regard to company’s application for import of Pakistani workers.

3. We are looking forward for your kind co-operation on the said matter.

Thank you,

Yours truly,

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(Name of the Employer)

(Managing Director)

Phones: _____

Fax: _____

H / P: _____

E-mail: _____